

**POTTER COUNTY  
COMMISSIONERS' COURT AGENDA**

FILED FOR RECORD  
POTTER COUNTY, TEXAS

**November 9, 2015**

2015 NOV 5 PM 1 02

**THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, NOVEMBER 9, 2015 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.**

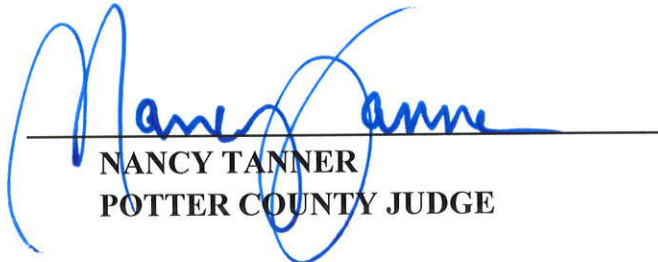
1. **RECOGNITION OF MINUTES:** Recognize the minutes from the October 26, 2015 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 21, 2015 through November 4, 2015. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **COUNTY COURT AT LAW #1 – COMPUTER REPLACEMENT:** To consider and act upon authorizing the replacement of two computers with dual monitors and to transfer funds from Equipment Repair and Maintenance for a total of \$2,400.00 [Hood]
5. **INTERPRETER FEES:** To consider and act upon allowing the County Auditor to pay the interpreter fees as presented. [Hood, Tanner]
6. **TAX OFFICE – TRUSTEE SALE:** To consider and approve the private sale of property located at 1933 NW 17<sup>th</sup> Avenue in the amount of \$5,000.00 and to take any action necessary. [Aylor]
7. **POTTER-RANDALL APPRAISAL DISTRICT – BOARD OF DIRECTORS:** To consider and act upon casting a ballot to elect five of the nominees presented by this Court and to pass a Resolution in support of the vote. [Childers, Tanner]
8. **PORTS-TO-PLAINS:** To hear from Michael Reeves from Ports-to-Plains and take any action necessary after the report. [Tanner]
9. **LAW LIBRARY AND ASSOCIATE JUDGE - COMPUTERS & RELATED EQUIPMENT:**
  - a. To consider and act upon the relocation of two (2) computers from the law library to the attorney's lounge in the Courts Building at a cost of \$\_\_\_\_\_.
  - b. To consider funding of the grocery list provided by Facilities for construction costs of court room. [Kemp]

10. **SANTA FE BUILDING AUDITORIUM – USAGE POLICY:** To consider and act upon adopting guidelines for use of the Santa Fe Building Auditorium by outside groups. [Kemp, Tanner, Head]
11. **TEXAS DEPARTMENT OF CRIMINAL JUSTICE; (TDCJ) – INTERLOCAL AGREEMENT-MENTAL HEALTH SERVICES:** To consider and act upon approving an interlocal agreement with TDCJ to conduct involuntary civil commitment hearings for certain offenders. [Kemp]
12. **REAL PRPERTY – AUTHORIZATION TO SELL:** To consider an act upon the desirability of selling county real property at 901 and 905 S. Jackson, Amarillo, and if the properties are to be sold, to designate the manner and means. [Kemp]
13. **TRUANCY COURT:** To designate Justice of the Peace Precinct #1 as the truancy court for the county and to adopt a truancy policy pursuant to Chapter 25, Texas Education Code. [Kemp]
14. **SMOKING POLICY – COUNTY BUILDINGS:** To consider and act upon a revision to the county’s “No Smoking” policy to include electronic cigarettes. [Tanner, Kemp]
15. **EQUIPMENT PURCHASE:** To consider and act upon the following:
  - a. The purchase of one (1) thermal imaging camera from Daco Fire Equipment in the amount of \$6,330.00 (new) or \$5,400.00 (demo, if still available). Funds budgeted. [Fitzpatrick, Purchasing]
  - b. The purchase of one (1) Mekel Mach 5 Film Scanning System from The Crowley Company as sole source in the amount of \$58,880.00. Funds budgeted at \$69,000.00 between Records Management funds. [Hanna, Purchasing]
16. **RFQ 1115-15:** To consider and act upon awarding Request for Qualifications #1115-15 Roofing Specification design services to Crenshaw Consulting Group, LLC as the highest evaluated firm and to approve the attached contract. Funds should be reimbursed by Texas Association of Counties as part of the May, 2013 hail storm claim. [Head, Purchasing]
17. **SURPLUS PROPERTY AUCTION:** To consider and act upon approving the attached list of surplus property items, which are no longer useable, to be sold at auction. [Purchasing]
18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

a. **I.T. Department:**

- i. The resignation of Cliff Osborn as Application Developer effective October 27, 2015. (Patrick)
20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**



NANCY TANNER  
POTTER COUNTY JUDGE